



NOTICE IS HEREBY GIVEN that a meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **28 July** 2022 and Members are hereby summoned to attend for the purpose of transacting the following business.

[Zoom meeting link](#)

Signed:
Sharon Clayton MPA, BA (Hons), FSLCC
Clerk

Date of issue: 21 July 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the Council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

To CONSIDER and APPROVE:

- a) The minutes from a Parish Council meeting held on 30 June 2022 (appendix 6a)
- b) The minutes from an Extraordinary Parish Council meeting held on 7 July 2022 (appendix 6b)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
	None received at the date of issue

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
21/03584/REM Land south of Middleton Road, Oswestry	Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to application 17/06025/OUT (amendments)
22/02571/FUL Pentre Issa, Trefonen	Conversion of outbuildings to form holiday let accommodation with ancillary works
2/02752/LBC Pentre Issa, Trefonen	Works to listed building to facilitate the repair and conversion of outbuildings to holiday accommodation; to include some demolition
22/02774/EIA Trefarclawdd Farm, Tref-Ar-Clawdd	Construction of new intensive dairy complex (to include means of access off the adjacent public highway and wider area surface water drainage and landscaping), alongside a former dairy complex at Trefarclawdd Farm. (Part retrospective, some development has been approved subject to previous separate planning applications for development on site).
22/02941/FUL Willow Cottage, Sandrock Lane, Trefonen	Proposed installation of ground mounted solar panel array
22/03257/CPE Pleasant Grove, Wern Y Wiel, Treflach	Application for a Lawful Development Certificate for the existing use of a residential annex in the form of a static caravan including gravel drive to the rear of the existing residential dwelling namely Pleasant Grove (FOR INFORMATION ONLY)

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

c) Planning Appeal

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Appeal Details
Appeal Ref: 22/03041/REF Pentre Farm, Woodhill, Trefonen	Appeal against 21/02541/LBC Appeal Details
Appeal Ref: 22/03030/ENF Trefarclawdd Farm, Tref- Ar-Clawdd, Oswestry	Appeal against 20/07173/ENF Appeal Details

11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

12. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for June 2022 (appendix 12a)
- b) Bank reconciliations from 1 April to 30 June (appendix 12b)
- c) Payments for July 2022 (information to follow)
- d) The allocation of reserves for specialist/legal advice
- e) Move £700 from reserves and allocate to election costs in the expenditure budget and to:
- f) Receive an update on bank signatories

13. Personnel Committee Terms of Reference

To CONSIDER and APPROVE an amendment to the Terms of Reference for the Personnel Committee (appendix 13)

14. Road Safety

- a) To receive a report from the Road Safety Working Group and agree any action required
- b) To consider a request from a member of the public that the speed limit in the village of Weston is reduced to 20mph and approve any actions required (appendix 14b)

15. Environment Working Group

- a) To receive a report from the Environment Working Group and approve any action required
- b) To acknowledge that, in pursuance of Section 40 of the Natural, Environmental and Rural Communities Act 2006, in exercising its functions the Parish Council must have regard, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity

16. Trees Inspection

To CONSIDER and APPROVE recommendations from a recent tree inspection carried out by Tree 21 Ltd. (appendix 17)

17. Policy and Terms of Reference Update

To CONSIDER and APPROVE a review of the Parish Council's policies and Terms of Reference (appendix 18)

18. Communications

To CONSIDER and APPROVE:

- a) Improvements to the [Parish Council's website](#)
- b) The provision of insight from Google analytics for hits, click throughs, enquiries and pages visited to assess page readership, relevance, and response levels to guide website improvement initiatives

(Cllr. Iain Campbell, Cllr. Roger Jones, Cllr. Mike Weston)

19. Consultation

To CONSIDER and APPROVE a response to the following consultation:

- a) West Mercia – Town and Parish Council Survey 2022 (appendix 20a)
- b) Shropshire Council's [Draft Economic Growth Strategy 2022-2027](#)

20. Oswestry Leisure Centre

To consider the increased fees at Oswestry Leisure Centre and approve any action required (Cllr. John Davies)

21. School Uniforms

To consider the cost of school uniforms and approve any action thought necessary (Cllr. Martin Jones)

22. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 25 August 2022 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

23. Trefarclawdd Cemetery

To receive a report from the Trefarclawdd Cemetery Working Group and to CONSIDER and APPROVE:

- a) That a quote be sought for legal advice concerning the removal of restrictive covenants with a view to seek the removal of restrictive covenants
- b) The commencement of a planning application if required for change of use/creation of access, installation of hard standing, and widening or existing gateway at Trefarclawdd cemetery
- c) A quote for perimeter stock fencing

24. Environmental Support/Advice

To CONSIDER and APPROVE a quote for independent specialist advice concerning environmental matters

25. Funerals at Trefarclawdd Cemetery

To CONSIDER and APPROVE suspension of funerals organised by W E Price at Trefarclawdd cemetery (Cllr. Martin Jones)

26. Staffing

To receive an update on staffing from the Personnel Committee

27. Planning Enforcement

To NOTE planning enforcement notifications received (Clerk to report)